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Contact Us

CFHA Maintenance

(928) 213-2731

East Flagstaff Housing

Jayne Wittman, Housing Spec.

Email: jwittman@flagstaffaz.gov

Phone: (928) 213-2735

Fax: (928) 526-3734

Hours: M-F from 8am - 5pm

Flagstaff Housing West

Patricia Sauers, Housing Spec.

Email: psauers@flagstaffaz.gov

Phone: (928) 779-1887

Fax: (928) 779-5801

Hours: M-F from 8am - 5pm
(closed 12pm - 1pm)

Clark Homes

Amanda Thomas, Housing Spec.

Email: athomas@flagstaffaz.gov

Phone: (928) 779-1247

Fax: (928) 779-2175

Hours: M-Th from 8am - 6pm
(closed 12pm - 1pm)

& Fri 8am - 12pm

General Phone: (928) 213-2730

**We will open the book.
Its pages are blank.
We are going to put words
on them ourselves.
The book is called
Opportunity and its first
chapter is New Year's Day.**

Edith Lovejoy Pierce

Treecycle Program

Every year, millions of Christmas trees end up in the landfill. Do your part in minimizing this waste by participating in treecycling! For homes with curbside trash and recycling collection, please place your tree at the curb for collection by 6am on January 4. Collection will occur throughout the week. Trees can also be recycled at:

- Old Public Works Yard: 419 N Mogollon Street
- Continental Little League Field: 5700 E Old Walnut Canyon Road

Contact Emily Shaffer at
Emily.Shaffer@flagstaffaz.gov
with any questions.

Minimum Wage Increase

As of January 1, 2021, Flagstaff hourly minimum rate is \$15/hr and \$12/hr for tipped employees. A notice must be provided to all employees and is available at bit.ly/377DyPe (English) and bit.ly/3oVUONJ (Spanish).

Find additional information at flagstaff.az.gov/minwage, or contact the City of Flagstaff at **(928) 213-2071** or by email at laborstandards@flagstaffaz.gov.

Remember to report changes in household income to your housing specialist in writing or via email (contact info in the left column).

COVID-19 Precautions & Operational Changes *(Continues on page 3)*

CFHA Information

Front Lobbies of all offices are currently closed. We cannot permit anyone in the office who does not have a scheduled appointment and we will schedule appointments where required for Residents soon. Staff are still in the office to serve residents. If you need to speak to your specialist or other staff, please call. We are working on a plan that will bring us back to limited operation. During the limited operation we will be controlling the number of people allowed in the lobby at any given time. As part of this, rent payments will not be accepted at any of our front desks, but a secure drop box will be installed at each office. **Please make sure your name and address are clear on your rent payments and to keep your money order receipts. Housing Authority receipts will be mailed if there is a credit or a balance due.**

CFHA has been waiving late fees, accepting partial payments, entering into repayment agreements, has not counted late payments toward the three (3) late payment policy and has not pursued non-payment terminations since April, 2020. Please understand that we have not been legally obligated to do this since the CARES Act Moratorium expired on July 27, 2020. Neither Governor Ducey's Executive Order which expired October 31, nor the CDC Order which is set to expire December 31, 2020 requires any of this. **Additionally, all of these regulations require the rent to be paid, and all other terms of the lease to be followed. There is no "rent forgiveness."** At an appropriate time, the approved rent collection policy will be reinstated. Please do not allow rent to build up to a point where it will not be possible for it to be paid, which will result in termination of tenancy. If your income has gone down please contact your Specialist to discuss a rent adjustment. If you are two or more months behind, or if you will have trouble paying any past due amount please contact your specialist to make an arrangement to repay the past due amount in installments.

If you pay by Money Order please be sure to detach your money order receipt before you put the rent in the drop box. This receipt is your proof that you bought the money order, and will help you obtain a replacement if one is needed.

Maintenance Work Orders

Please continue to call in all work orders to **213-2731**. It is not necessary to call more than once. **All routine Work Orders are now done by appointment only, so please be sure to include a call back number in your message.** Please also be aware that

no work orders will be performed when there are minors who are home with no adult present.

If anyone in your home is ill, or has been exposed to COVID-19 please wait to report non-health or safety conditions until everyone is well. When our Maintenance professionals are in your home, **make sure that nobody is in the same room while they are working and windows are open.** If they are unsure that it is safe to enter the home they may check with Management for their own safety.

We are unable to pick up items from the curb. To keep our developments neat, please place bulky items on the curb the day before the bulky item pickup noted on the calendar. For your own safety please do not disturb items left at the curb nor those in dumpsters.

Change Reporting

We will be processing rent reductions with an expedited process to insure that rents remain appropriate and affordable. When reporting your change, please provide sufficient information for your Specialist to be able to determine your income. We are currently waiving face-to-face appointments, but it is very important that you return all documents with proper signatures to the office. When we have received your signed documents we will sign and return copies to you through the mail.

Clark Homes Neighborhood Network and the SHAC are currently closed and activities suspended.

Annual Recertifications

Annual recertifications will be performed by mail. The Flagstaff Police Department is again running background checks. **Effective October 17, 2020 the new ACOP has been passed. Based on this families in Public Housing will only need to supply background checks on adult household members, not 16 and 17 year olds. The verification requirements for paystubs has also been changed. You will now only need to supply six (6) paystubs if you are paid weekly, four (4) if you are paid biweekly or twice monthly.** If you are unable to provide certain verifications (other than income) with your recertification packet please include a note which indicates this. When we receive your packet with sufficient information to determine rent, a Family Worksheet and Lease Addendum will be sent for your signature. Please return the signed paperwork promptly. When received your specialist will sign the paperwork and send you a copy. An office appointment will be required when our lobby

Continued from Page 2

has reopened so that you may provide the record check, any missing documentation, and review the results of the recertification.

Community Service

HUD has issued a waiver for Community Service. Those previously required to perform community service are not required to do so until their first annual recertification completed after April 1, 2020. Additionally we will not be reviewing community service status for anyone until the first annual recertification completed after April 1, 2020. This waiver has been extended and now expires June 30, 2021.

Annual Inspections

To protect the health of our Residents and Staff all Annual Inspections for Public Housing are cancelled through the end of 2020 as allowed under PIH Notice 2020-13. Please be sure to report maintenance needs as usual. Special Inspections may still be done if the need arises. Annual Inspections at Clark Homes are postponed until further notice. Please be aware that HUD intends to begin scheduling REAC Inspections. If one of our developments is scheduled for this the inspection must take place.

Lastly, Clark Homes and Public Housing newsletter will be combined for the time being.

Who Ya Gonna Call?

It is important that we all know who to call when we have health, safety, and maintenance issues in our neighborhoods.

Here are a few numbers to save:

- **Health and safety repair?** Call the Maintenance Line at (928) 213-2731
- **Snow removal ?** Call the Public Works Office at (928) 213-2100
- **Broken streetlight?** Call Public Works Administration at (928) 213-2175
- **Issues with trash pickup?** Call Solid Waste at (928) 213-2110

Find more information at the City of Flagstaff website: www.flagstaff.az.gov.



STEAM Corner: Snowman Stretch!



Snowman Stretch STEM Challenge



If the kids are getting antsy, try this crafting project to challenge their structural engineering skills!

Gather supplies: printer paper, straws, pipe cleaners, cotton balls, tissue paper, ruler, masking tape, scissors, and coloring supplies of choice.

In **Snowman Stretch**, young engineers build a freestanding, 3-tier snowman, aiming for maximum height. Repeat the challenge with changes to material, criteria, and any of the below constraints:

- Build for max volume instead of height
- Make each level no more than 3/4 the height or volume of the previous level
- Make each level the same (or different) geometric solid (such as “cubist snowmen” top left image)
- Materials between each level must be different (be sure to provide more materials)
- Build an inverted snowman: smallest level is at the base, largest tier at the top
- Try consecutive days of snowmen builds using different materials

This is from Feel Good Teaching and you can find more at stemchallenge.com. See also this YouTube video: <https://youtu.be/CKV3oFigluY>.

Library Resources

Flagstaff Libraries can help you with printing, books, computer access, and more!

Downtown Library: Computer reservations are 10am-2pm, Mon-Fri. Printing and book holds are available from 10am-4pm. Call **(928) 213-2331** for details.

East Library: Computer reservations, book holds and printing services are available from 2-6pm, Mon-Wed and 10am-2pm Fri- Sat. **Homework Help** is available Tuesday and Thursday from 3pm-5pm. Call **(928) 213-2348** for details.



FLAGSTAFF HOUSING AUTHORITY

3481 N Fanning Dr, Flagstaff, AZ 86004

(928)213-2730 FAX (928)526-3734 TTY 711



December 21, 2020

RE: Public Notice-Low Income Public Housing Flat Rents

Based on the release of new Fair Market Rents for Flagstaff by HUD on August 14, 2020, the Flagstaff Housing Authority is adjusting Flat Rents for all move ins, Flat Rent Annual Updates effective on or after April 1, 2021 based on the formula mandated by HUD with the FY 2014 Budget, and approved by the Flagstaff Housing Authority Board of Commissioners on July 23, 2014 and incorporated into the Admissions and Continued Occupancy Policy 7.1. This formula requires that all Flat Rents be set at no less than 80% of the area Fair Market Rents (FMRs) as set by HUD. This will also apply to all households that pay prorated rent based on the Assistance to Non-citizens rule for all certifications effective on or after April 1, 2020. The applicable utility allowance will be deducted from Flat Rents only.

Documentation of the new flat rent determination is available upon request.

BR Size	1	2	3	4	5
Current	\$820	\$1013	\$1323	\$1603	\$1843
Effective December 1, 2019	\$850	\$1052	\$1370	\$1647	\$1894

Comments may be submitted in writing to Kurt Aldinger, Public Housing Manager at the Flagstaff Housing Authority Office, 3481 N Fanning Dr; the Flagstaff Housing West Office, 1 Brannen Circle; or electronically to kaldinger@flagstaffaz.gov. Comments must be submitted by January 31, 2021.

The City of Flagstaff Housing Authority does not discriminate on the basis of handicapped status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

Please contact the Maintenance Manager / CFHA 504 Coordinator with questions or concerns (928) 213-2754

Recipes of the Month: Roasted Nuts

Warm the home with snackable roasted nuts!

Roasted Nuts (Source epicurious.com)

2 cups preferred nuts - walnuts, pecans, hazelnut, etc.

3 tablespoons butter, melted

1 1/4 teaspoons fine salt (less if butter is salted)

Optional: 1-2 tablespoons spice blend (see Step 2)

Directions

1. Preheat oven to 325 F.

2. Toss nuts with melted butter in a medium pan, add salt and spice blend.

→ Pie Spices: Cinnamon, nutmeg, ginger, clove

→ Spicy: Paprika, cumin, cayenne, pepper, garlic

→ Sweet: Vanilla or almond extract (add to butter), pinch of sugar, cinnamon; bake for less time.

3. Spread nuts in one layer on a rimmed baking sheet.

4. Bake until fragrant and slightly darkened, about 15 minutes. Do not burn!

5. Let cool and enjoy!



Housing Choice Vouchers for Youth Exiting Foster Care

HUD has made limited funding available to provide Housing Choice Vouchers to assist Youth exiting the Foster Care System. CFHA has entered into an agreement with DCS that will allow us to administer this program. To be eligible, the Youth must:

- Be between 18 and 24 years of age;
- Have left foster care or will leave foster care within 90 days in accordance with a transition plan described in section 475(5)(H) of the Social Security Act at age 16 or older; and
- Is homeless or is at risk of becoming homeless.

If you know any Youth that meet this criteria they may access the application and further information at dcs.az.gov/housing-voucher-application-request.

Neighborhood Sustainability Grants

Apply Between January 4th and February 5th for up to \$2,000 for your project!

Neighborhood Sustainability Grants fund community projects that improve Flagstaff. Individuals, community groups, nonprofits, and local businesses are encouraged to apply.

Questions? See flagstaff.az.gov/AlbertsGrant.

Grant Categories & Potential Projects

Water Conservation

H2O Tracking Tech
High Efficiency Fixtures

Climate Action

Renewable Energy
High Efficiency Tech
Active Transport

Food

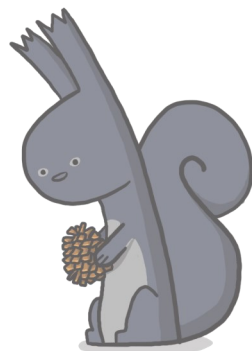
Community Gardens
Food Recovery
Greenhouses

Resilience

Education Projects
Neighborhood
Programming

Waste

Recycling Audits
Composting
Promotion of Reuse



Food & Utility Resources

Family Food Center Services:

Home Deliveries

Call (928) 526-2211 to sign up for a delivery

Emergency Food Boxes

3805 E Huntington, Tues-Sat, 9am-1pm

To-Go Style Dinner

1903 N 2nd St, Daily from 4:00pm-5:30pm

Backdoor Lunch Program: Ring Bell for Lunch

1903 N 2nd St., Daily from 10am-2pm

Book Distribution & Kids' Raffle

Tues-Fri, 4:00-5:30pm at 1903 N 2nd St.

Flagstaff Unified Schools

Free Grab & Go Meals

Mon-Fri, 11:00am-12:30pm

Visit www.fusd1.org/grabandgo for locations

The Pantry by Golden Rule at 2573 E 7th Ave

Personalized food boxes for pickup W-Sun, 3pm-6pm

The Salvation Army Food Pantry

507 N. Humphreys St., 9am-

12pm, 1pm-5pm, M-Th

Emergency food box application required with ID. Call (928) 774-1403 and ask about The Emergency Food Assistance Program, too!



Meals on Wheels (Area Agency on Aging)

If someone in your household is 60 years of age or older, call (877) 521-3500 to arrange for assistance.

These organizations help with utilities:

Coconino County Community Services,

(928) 679-7453, helps with electric, gas, and more.

Salvation Army of Flagstaff, (928) 774-1403, provides additional utility assistance.

St Vincent de Paul Help Line, (928) 774-6511, call back until you have a chance to speak to someone.

Unisource Payment Assistance offers payment extensions and flexible payment plans, call (877) 837-4968 or visit uesaz.com/electric-rates/.

APS offers additional services such as Project Share and Safety Net. Call 211 or go to aps.com/assistance.

Your Story Could be Featured in Next Month's Newsletter!

If you have news of accomplishments, original artwork, poetry, community group news, recipes, or if you just want to see something specific on the next newsletter, we want to hear from you! Drop off a letter at the Siler Homes office or send an email to caleb.alexander@flagstaffaz.gov.

Bulk trash pickup should be placed curbside by 6:00 am on the Monday of your collection week.

January 2021

Monday	Tuesday	Wednesday	Thursday	Friday
<u>Trash Pickup</u> Clark Homes, Crestview, and Cedar	<u>Trash Pickup</u> All Sunnyside Scattered Sites <u>Recycling Pickup</u> Brannen and Verde	<u>Trash Pickup</u> Siler, Brannen, Steves, Alta Vista, Lockett, and Verde	<u>Recycling Pickup</u> Clark Homes, Cedar, and Crestview	<u>Recycling Pickup</u> Siler, Lockett, Alta Vista, Steves, and all Sunnyside Scattered Sites
Dec 28	Dec 29	Dec 30	Dec 31 	Jan 1 <u>Happy New Year!</u> <u>All Offices Closed</u>
4 <u>Public Housing Rent Due</u> <u>Clark Homes Rent Due</u>	5	6 <u>Clark Homes Rent Late Fees Applied</u>	7 	
11 <u>Public Housing Rent Late Fees Applied at 8am</u>	12 <u>< Bulky Trash Pickup:</u> Brannen & Verde	13	14	15 <u>Last day to turn in Public Housing Recert. Packets for April by 8am</u>
18 <u>MLK Jr. Day</u> <u>All Offices Closed</u>	19			22
25 <u>Bulky Trash Pickup:</u> Clark Homes, Crestview, & Cedar	25			29 <u>> Bulky Trash: Week of Feb 1:</u> East Scattered Sites, Siler, & Greenlaw